

## COUNCIL MEETING

May 1, 2017

Council met this PM with the following members present: Roll Call – Swartz, Laferty, Toy, Herold, Moore and Miley.

Mayor McDonald presided over the meeting which was opened with the Pledge of Allegiance and a prayer by Councilman Laferty.

Motion by Toy, second by Herold to approve minutes with corrections for April 3, 2017. Six (6) yeas.

Motion by Laferty, second by Moore to remove Resolution #17-09 from Agenda and postpone indefinitely. Roll Call – Swartz (yea), Laferty (yea), Toy (nay), Herold (nay), Moore (yea) and Miley (yea).

Motion by Laferty, second by Swartz to approve Agenda. Roll Call – Swartz (yea), Laferty (yea), Toy (nay), Herold (nay), Moore (yea), and Miley (yea).

Marc Milliron, Village Administrator – Mr. Milliron reported on the following; 1) Res. #17-07 & #17-08 - Two projects ready to move forward on which we applied for funding in the fall of 2016. OWPC language allows advertising for bidding of projects. Money will be awarded the 1<sup>st</sup> of July for resurfacing of N. Washington Ave., St. James and High Street, and for Phase III of the Sanitary Sewer Line project; 2) Res. #17-10 -Submit application to County Commissioners for a CDBG grant for installation of 395 feet of sewer line with total project costs estimated \$50k to \$60k; 3) Second reading on Ord. #3180; 4) Ord. #3181 & #3182 – Second reading on Watt and Haines annexations.

Jon Burton, Law Director – No report.

Doug Manring, Fire Captain – Absent

Joe Butler, Police Chief – Absent

Christi Knauber, Fiscal Officer – Absent

Mayor, Gloria McDonald – No report.

Parks, Playgrounds and Recreation, Herold – Mr. Herold reported on meeting held on March 31<sup>st</sup> with discussion on the following: 1) Disc Golf Course – a) procedures that were taken, b) questions about Key Club being out there, c) property and safety of the property, d) donation made by United Bank, e) purchase of baskets and were they were stored, and f) costs involved.

Mayor McDonald asked Mr. Burton if minutes were an accurate summary of meeting. Mr. Burton stated that they were, but were detailed and not necessary.

Finance, Toy – Mr. Toy reported on meeting held on April 24<sup>th</sup> with discussion on the following: 1) Fiscal officer updated committee on UAN progress with purchase orders being the biggest issue and also stated that capital improvement fund is still a negative; 2) Fiscal officer distributed an excel sheet of YTD budget; 3) Questioned and reviewed January, February and March financial reports; 4) fuel purchasing process through Cole Distributing; 5) Refund of tax paid on diesel fuel for off road use, and the need for village to file for a refund; 6) police cruiser purchase order; 7) Mr. Moore asked about refunding monies donated to Disc Golf Course; 8) Mr. Laferty discussed the proper process for Street Tree Commission to soliciting and receiving donations: and 9) Chief Butler proposed police memorial.

Legislation, Moore – No report

Police, Fire & Health, Laferty – No report

Streets, Public Buildings & Grounds, Swartz – Ms. Swartz stated that a meeting held on April 27<sup>th</sup> and needed some additional information from Mr. Milliron and will have minutes for May 15<sup>th</sup> meeting.

Sewer & Water, Miley- No report

Resolution No. 17-07 – A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR COMPETITIVE BIDS FOR THE SEWER SEPARATION PHASE III PROJECT. First reading held.

Resolution No. 17-08 – A RESOLUTION AUTHORIZING AND DIRECTION THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR COMPETITIVE BIDS FOR THE N. WASHINGTON, ST. JAMES & HIGH STREET RESURFACING PROJECT. First reading held.

Resolution No. 17-09 – A RESOLUTION CONFIRMING THE APPOINTMENT OF DOUGLAS T. MANRING AS THE FIRE CHIEF OF THE VILLAGE OF CRESTLINE, OHIO, AND DECLARING AN EMERGENCY. Resolution No. 17-09 was removed from Agenda.

Resolution No. 17-10 – A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT BLOCK GRANT TO FUND A NON-SEWER AREA, AND DECLARING AN EMERGENCY. First reading held. Motion by Laferty, second by Herold for suspension of the rules for the second and third readings. Roll Call – Swartz, Laferty, Toy, Herold, Moore and Miley. Six (6) yeas. Motion by Herold, second by Miley for adoption. Mr. Toy asked several questions to Mr. Milliron regarding what grant will pay for and what property owners are benefiting from grant. Roll Call – Swartz (yea) Laferty (yea), Toy (nay), Herold (yea), Moore (yea) and Miley (yea). Five (5) yeas and One (1) nay. Resolution No. 17-10 adopted.

Ordinance No. 3180 – AN ORDINANCE TO AMEND ORDINANCE 3167 BY THE ADDITION AND GRANT OF AUTHORITY TO THE LAW DIRECTOR – CRIMINAL TO RETAIN ONE (1) ASSISTANT ATTORNEY. Second reading held. Discussion was held regarding description of Ordinance and what Mr. Keller is wanting.

Ordinance No. 3181 – ENTITLED AN ORDINANCE ACCEPTING THE ANNEXATION OF 2.004 ACRES OF LAND, MORE OR LESS; DIRECTLY ATTACHED TO THE VILLAGE OF CRESTLINE AND LOCATED GENERALLY SOUTH EAST OF THE EXISTING MUNICIPAL CORPORATION LIMITS ON MIDDLETOWN ROAD; AND SOUTH SIDE OF MIDDLETOWN ROAD IN JACKSON TOWNSHIP. First reading held.

Ordinance No. 3182 – ENTITLED AN ORDINANCE ACCEPTING THE ANNEXATION OF 3.954 ACRES OF LAND, MORE OR LESS; DIRECTLY ACROSS THE STREET FROM THE VILLAGE OF CRESTLINE AND LOCATED GENERALLY SOUTH EAST OF THE EXISTING MUNICIPAL CORPORATION LIMITS ON ST. RT. 61/SOUTH THOMAN STREET; AND EAST SIDE OF 61/SOUTH THOMAN STREET IN HACKSON TOWNSHIP. First reading held.

Old Business –

Mr. Toy comments on the following:

- Asked for clarification regarding a bill the village received regarding indigent burials and references ORC § 9.15
- Bills being paid for Makeever & Associates from water fund. Mr. Toy asks Mr. Milliron if council passed an ordinance authorizing contract. Mr. Toy questions how a contract was entered if council did not authorize. Mr. Toy states that we now have a situation where ODOT will not pay, because Makeever & Associates were not ODOT pre-qualified. Further discussion was held on what funds can and cannot be used to pay Makeever & Associates.
- Mr. Toy stated that he left a copy of May 2, 2016 meetings minutes to council members re: Ordinance #3152, which stated that Mr. Toy had asked at the time, if engineering inspection was covered by grant – and it was stated that it was.
- Ms. Swartz asked were \$8,000.00 came from. Mr. Milliron stated that it was recorded coming from partial sewer and water funds.
- Further discussion was held regarding ODOT approving contract of \$30,000.00 for Makeever and Associates.

Ms. Swartz asked about status of Mosier Industries. Mr. Milliron stated that any information or request will need to be sent to his attorney. Ms. Swartz stated that he is not complying with ordinance and something needs to be done.

New Business – Mr. Laferty reported the following: 1) Scheduled an Ad Hoc meeting for May 10<sup>th</sup> @ 7:00 p.m.; 2) On Arbor Day the Tree Commission Committee and Garden Club along with students from first grade planted two trees, plants and mulched out at the High School; 3) Members of the Tree Commission Committee will be attending Tree USA annual meeting at Lakeside on May 3<sup>rd</sup>; 4) Farmer's Market will be held every Tuesday starting May 2<sup>nd</sup> thru October 31<sup>st</sup> from 3:00 p.m. to 6:00 p.m.

Ms. Swartz asked Mr. Milliron if they have hired a pool manager yet. Mr. Milliron applicants had until April 28<sup>th</sup> to submit.

Mr. Milliron addressed council regarding his job description. Mr. Milliron specifically addressed and quoted ORC §735.271 – Establishing Position of Village Administrator and ORC §735.273- Village Administrator Power and Duties.

Motion by Laferty, second by Toy to go into an EXECUTIVE SESSION @ 7:38 p.m. for purpose of fire chief position. Six (6) yeas.

Motion by Laferty, second by Herold to RETURN TO REGULAR SESSION @ 8:18 p.m. Six (6) yeas.

Motion by Herold, second by Swartz for ADJOURNMENT @ 8:19 p.m. Six (6) yeas.

PASSED: \_\_\_\_\_

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Mayor

ATTEST:

APPROVED TO FORM:

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Clerk of Council

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Law Director