

**PUBLIC NOTICE**  
**VILLAGE OF CRESTLINE, OHIO**

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The Village Administrator of the Village of Crestline, Ohio gives notice that a contract is available with the Village for professional design services. The services to be provided are for the East Side Water Line Project. The Village is offering the opportunity for a professional design services contract to provide for the design, preparation of probable cost, financing, bid documents, engineering construction services, and other related professional engineering services associated with the Village's East Side Water Line Project. Services to be performed are, but not limited to:

1. Design and engineering of the East Side Water Line extending from the Village to its well site;
2. Prepare bid and project contract(s);
3. Assist Village with award of contract(s);
4. Represent the Village with the contractor;
5. Conduct progress meetings with the construction and monitor work schedules;
6. Provide a site project engineer and inspectors, including experienced technicians;
7. Monitor prevailing wage compliance;
8. Monitor the contractor's contract compliance;
9. Provide on-site inspectors throughout all important stages of the project;
10. Provide the Village with professionally written and verbal progress reports;
11. Report to the Village any deviations from the contract with the contractor;
12. Inspect the quality of materials used;
13. Resolve contract disputes;
14. Assure project completion in accordance with contract and accepted professional engineer standards.

Applicants may be any firm or person legally engaged in rendering professional design services. Applicants shall disclose the level or number of engineers, technicians, and inspectors and their respective technical training, education and experience who would be assigned to perform the services requested. Applicants shall disclose the qualified personnel, equipment and facilities that are available to perform the professional services. In addition, the applicant shall provide a listing of its performance of same or similar services completed within the preceding three (3) years including the names, addresses and telephone numbers of other clients of such same or similar services. Factors such as control of costs, quality of work, and meeting of deadlines as evaluated by previous clients will be considered.

Interested qualified professional design firms may submit sealed written statements of qualifications to Marc Milliron, Crestline Village Administrator, 100 N. Seltzer St., Crestline, Ohio 44827 on or before October 13, 2017.

Marc Milliron  
Crestline Village Administrator