



VILLAGE OF CRESTLINE
WORK ORDER REQUEST FORM



Once you complete and submit the form, a village work order will be opened by the office staff **during normal business hours**. It will then be assigned to the appropriate department, and they will schedule the work order to be completed by village workers as soon as they can.

Your Name (Required): _____

Your Email Address: _____

Address of Concern: _____

Your Phone #: _____

The Problem being reported:

- Water Leak
- Pothole
- Sign missing or damaged
- Sign blocked from view
- Damaged property (curb, street, poles, etc.)
- Utility Pole Concerns
- Other (Explain Below)

Thank you for reporting the incident. If you would like a follow-up please be sure to include your contact information on this form. Reported issues are received and assigned to the appropriate department and scheduled based on priority.

This request form should only be used for routine village services. Complaint issues should be reported with the Village of Crestline Complaint Form.

Thank you for taking the time to bring this item to our attention.